

<b>Agenda – Steering Group (SG) meeting</b>	
<b>Report to</b>	Neighbourhood Plan (NP) Steering Group members; report to Burwash Parish Council (BPC).
<b>Steering Group Present</b>	Nick Moore (NM), Steve Moore (SM), Julian Kenny (JK), Anne Newson (AN), Lesley Moore (LM), Jane Moore (JM), Lesley Elmslie (LE), Halina Keep (HK), David George (DG), Rod Clifton (RC), Lindsay Green (LG), Helga Castle (HC), Ian Rees (IR).
<b>Subject</b>	Burwash Neighbourhood Plan progress report.
<b>Date</b>	Tuesday 3 <sup>rd</sup> April 2018
<b>From</b>	Neighbourhood Plan Steering Group
<b>Note taker</b>	Halina Keep

**Meeting opened:** - 15.00 Chaired by Nick Moore

**Apologies:** - Andrew Mann (AM), Mark Napier (MN), Mary Clarke (MC),

**Minutes of SG meeting 19.03.18:** – Minutes of the meeting were agreed. **All**

**Matters arising:** - To be covered in the agenda.

**Agenda –**

1. Update from groups as this is past the self imposed deadline
2. Wider discussion
3. Plan for EGM meeting – suggest we drive the agenda that we want the Burwash Parish council to comment on
4. Wealden report from Julian – email sent with details from CPRE

**1a - Housing group report: -**

Call for sites results have come in and two that returned the form. There was good publicity parish wide. We need to continue inviting them but only if they return the form. Landowners on the SHLAA were also contacted.

Consultation meetings will be arranged with the consultant, Steering Group and landowners, the land will be scored then conclusions will be made. We need to get our numbers for the NH plan to be passed by the inspector. A compulsory purchase order(CPO) is not likely; the government can take powers away from the parish and district council.

Housing needs survey has been printed and needs to be delivered. This will show us what the needs of the parish are in respect to housing.

- Housing Assessment meeting 30<sup>th</sup> April 2018,
- Following that a SG discussion 2<sup>nd</sup> week in May
- Then arrange an EGM with the Parish Council 3/4/week in May (consider Swan Meadow sports hall or Burwash Village Hall)

**1b - Environment group report: -**

A document has been written that includes the data that is needed, this includes links to relevant policies. Biodiversity – not a good response to the flyers in the parish magazines, the information is on the Burwash.org site. This should be publicised via the Rother information email. Sightings of wildlife to be sent to the Wild About Burwash email address. The two developers have been approached for their reports about biodiversity on the proposed sites. A leaflet will be printed that will go out with the housing survey. Dark skies readings have been taken throughout the parish.

Connectivity outside the parish with rights of way not complete. Developers have to undertake archaeological reports before starting work – some evidence has been found such as sites of iron bloomeries. Rother needs to do an appraisal for Burwash.

Air pollution monitoring to be done, especially at the pinch point in Burwash High Street. Funding requested for testing and analysis. Cllr. Crabtree is writing a letter from BPC to Highways regarding the pinch point problem, this will be sent to all councillors. Traffic problems through the villages - people will get together to follow up on the issue. There are various proposals as to what needs to be done as the situation is potentially dangerous. Residents in the area have tried lots of avenues but got nowhere. Press could be contacted for publicity.

Air pollution monitoring -

- High – pinch point Burwash High Street
- Medium – entrance to Strand Meadow
- Low – Willingford Lane

Listed buildings included as we are a conservation area – there is some overlap with the Infrastructure group. A SWAT analysis has been done. Soil and water testing will be considered. There is no real evidence of benefit from new housing to support employment in the parish but traffic will increase.

**1c - Infrastructure group: -**

The Infrastructure document has been written, reviewed by the group and sent to the consultant. We need information from the Environment and Housing groups to make sure we include everything in our document. The housing process is ongoing, we need to say what sort of development we need, where and when – infrastructure pressures will be reliant on the ideas.

A business survey has been compiled and will be sent out Monday 9<sup>th</sup> April.

**2**

Wider discussion the SG with the consultant will be May, week commencing 7<sup>th</sup> or 14<sup>th</sup>. Ask Donna what she can make. EGM could be end of May.

**AOB** – Contributions from all the groups to be sent to Steve for his report to the BPC. Steve will ask for funding for air pollution monitoring. Wealden District Council will contest any building proposals in Rother District, Julian will talk to Wealden DC, we are near to the Ashdown Forrest which Wealden is trying to protect. Rother housing target figures are out of date and don't reflect what is needed in the district.

Mark emailed that he is struggling to make Monday meetings could we meet on Saturdays? Group agreed to keep meetings on Mondays.

**Next Infrastructure meeting –TBA**

**Next Housing meeting – TBA**

**Next Environment meeting - TBA**

**Next Steering Group meeting – Monday 16<sup>th</sup> April 2018 6.30pm in the Parish Room (Internet Café).**

**Close of meeting: - 16.30**

***Halina Keep***